

3/26/2024

TKDNS 2.0

Tournament Policy



TKDNS

Approved June 1, 2018
Revised March 26, 2024

2.0 - Tournament Policy

1 OVERVIEW:

Taekwondo Nova Scotia (TKDNS) demands proper, consistent, and orderly procedures to be followed for all Tournaments of the association.

2 PURPOSE:

TKDNS believes in, and supports the use of, competitive tournaments as a means of developing the skills of Taekwondo athletes, enhancing the appeal of Taekwondo to its practitioners, and promoting Taekwondo as a martial art and sport within the province. This policy will also set standards for all Taekwondo tournaments recognized by TKDNS.

3 SCOPE:

3.1 This policy is not intended to restrict Affiliate Schools from hosting a local tournament, but to clearly distinguish between those tournaments that will be sanctioned, and any other tournaments/events held in the Province of Nova Scotia.

3.2 To become sanctioned by TKDNS, each event must adhere to the policies outlined in this document. Tournaments held without the endorsement of TKDNS will not be covered by the Union's insurance policy, nor promoted within the membership of TKDNS.

4 DEFINITIONS:

4.1 Sanctioned tournament: A Taekwondo tournament in the Province of Nova Scotia the participation in which will result in the awarding of points counted towards qualification for national competition.

4.2 Endorsed tournament: Any Taekwondo tournament or martial arts event supported and/or insured by TKDNS and/or promoted within TKDNS membership and affiliate club network.

4.3 Hanmadang: A martial arts festival featuring one or more of the events described in Section 6.3 of this policy.

5 CATEGORIES

5.1 Tournaments will fall under one of three categories:

- 5.1.1 Tier I – Any Provincial, Regional or Local Tournaments, including “Provincial Championships” sanctioned by TKDNS that count towards the accumulation of points and are mandatory for any athlete wishing to compete at the national level or above.
- 5.1.2 Tier II – Any tournament or event as described in Section 6.2 of this policy, held in the province of Nova Scotia endorsed and insured by TKDNS.
- 5.1.3 Tier III – Any other tournament or event as described in section 6.3 of this policy, held in the province of Nova Scotia.

6 REQUIREMENTS

6.1 Tier I tournaments *must*:

- 6.1.1 Consist of competition in Sparring (*Kyorugi*) and may include Poomsae.
- 6.1.2 Use acceptable electronic scoring systems for all sparring, See Appendix B
- 6.1.3 Utilize trained judges and center referees and pay according to Schedule A
- 6.1.4 Utilize a pre-registration system for all competitors.
- 6.1.5 Follow WT rules for sparring and Poomsae.
- 6.1.6 May apply TKDNS Modified Rules (SOP 2.1) for Color Belt and Recreational Black Belt competition.

6.2 Tier II tournaments *may*:

- 6.2.1 Consist of some combination of Sparring, Poomsae, Board Breaking and Hanmadang style events (board breaking, Poomsae, Self Defense & Weapons Demos, High and Long kicks, etc.)
- 6.2.2 Use manual and/or electronic scoring systems.
- 6.2.3 Utilize a pre-registration system.
- 6.2.4 Utilize judges and referees chosen at the Host’s discretion.
- 6.2.5 Include participants from other martial arts.

6.3 Tier III tournaments are Hanmadang style events.

6.3.1 These events must **not** include:

- 6.3.1.1 Sparring

6.3.2 These events may include some, or all, of:

- 6.3.2.1 Board breaking.
- 6.3.2.2 Creative Poomsae
- 6.3.2.3 WT Poomsae
- 6.3.2.4 Team, group, or family Poomsae
- 6.3.2.5 Board breaking.
- 6.3.2.6 Power breaking
- 6.3.2.7 Self Defense and Weapons demos or competition
- 6.3.2.8 Other martial arts than WT Taekwondo

7 TOURNAMENT RULES

- 7.1** All tournaments will follow the rules set out by World Taekwondo for Black Belts and TKDNS Policy 2.1 - Modified Rules Color Belt and Recreational Black Belt Sparring.
- 7.2** Follow ring sizing and spacing parameters laid out in Appendix C.
- 7.3** Follow TKDNS guidance for managing crowd size, by limiting competitors to 60 per ring, plus an additional float of 20 heads. Example for 3 rings: $(60 \times 3) + 20 = 200$. Staggering times for athletes, suggested but not mandatory.
- 7.4** Utilize common registration and waiver form provided by TKDNS. Available on TKDNS website or Appendix D.
- 7.5** All sanctioned tournaments will charge no more than fees listed below:
 - 7.5.1** Poomsae only \$70.00
 - 7.5.2** Kyorugi only \$80.00
 - 7.5.3** Both \$90.00
- 7.6** All tournaments will provide lanyards or identifying shirts (or similar) to coaches and volunteers to identify who is permitted on the competition floor. Anyone without is strictly prohibited from entering the competition floor and must stay in the designated spectator area.
 - 7.6.1** A list of all coaches from each attending school shall be provided by the closing day of registration to the tournament host. All coaches shall be black belts and 16 years or older.
 - 7.6.2** Referees shall be provided with an approved TKDNS Referee shirt and tie. Referees will also wear black pants.

8 PROVINCIAL CHAMPIONSHIP & QUALIFYING TOURNAMENTS

8.1 Taekwondo Nova Scotia will host, at a minimum, the following sanctioned event(s) each year:

8.1.1 Nova Scotia Provincial Championships

8.1.1.1 Participation in this event may be declared mandatory for any athletes wishing to be a part of the Nova Scotia team for either of the Canadian Junior or Senior National Taekwondo Games of that year.

8.2 Consideration will be given to the timing of tournaments in relation to nationally scheduled events.

8.3 TKDNS may elect, at the decision of the Executive, to host this event itself or to contract with an affiliate school to host and operate the event. Financial return for this event will be for the benefit of TKDNS. Compensation to host school(s) will be negotiated as part of the application process.

9 LOCATION

Tournaments should be held in such a manner as to accurately reflect the regional locations of Affiliate Schools.

10 SELECTION OF TOURNAMENT HOST

10.1 Any Affiliate School of TKDNS in good standing is entitled to apply to host a tournament. (As per Constitution Section - 7.7.1 Membership Types)

10.2 Application to host a Tournament must be submitted no later than one week prior to the AGM preceding the proposed date of the event.

10.3 Approval of each tournament will be done at the business meeting immediately following the AGM and will be based on:

10.3.1 The ability of the host school to meet eligibility criteria as laid out in this policy.

10.3.2 The information contained in the Application to Host a Tournament (Appendix A)

10.4 Each host affiliate school wishing to hold a tournament must apply each year.

10.5 Awarding the contract for a Provincial Qualifying (Tier I) tournament will be made according to the following criteria:

10.5.1 Past history of hosting tournaments successfully,

10.5.2 Ability to provide certified Referees and Judges.

10.5.3 Meet all tournament standards as described below.

10.5.4 Membership in good standing

- 10.6** Upon approval and recommendation of the Tournament Chair and Board of Directors TKDNS will approve and ensure all Tier I & II tournaments that meet the standards of this policy are hosted by members in good standing of the Union.
- 10.7** Tournaments must be scheduled a minimum of 14 days before and after other TKDNS sanctioned and endorsed tournaments.
 - 10.7.1** TKDNS is not in the business of regulating the host's financial returns on an event.
 - 10.7.2** Event dates are the responsibility of host affiliate schools to negotiate with TKDNS as mediator if needed.
- 10.8** TKDNS Secretary will maintain a listing of all approved tournaments scheduled within the province.
- 10.9** Scheduling of the Nova Scotia Provincial Qualifying Tournament and Regional Tournaments will take priority scheduling over any other endorsed event scheduled on the same day.
- 10.10** Timing of all TKDNS sanctioned events should be considered with Taekwondo Canada's schedule for major National tournaments.

11 FEES

- 11.1** Approved affiliate schools will have 30 days from the approval by the Board to submit a non-refundable event fee of:
 - 11.1.1** Tier I - \$300
 - 11.1.2** Tier II - \$300
 - 11.1.3** Tier III - \$300
- 11.2** Event hosts may request, in writing, a 30-day extension of the event fee date but must do so within the initial 30-day submission deadline.
- 11.3** Failure to submit the event fee will result in immediate forfeiture of the event.
- 11.4** The Board of Directors reserves the right to change the event fee without consultation from the tournament host(s) as prescribed in the by-laws of TKDNS.
- 11.5** Once submitted, the Board may not demand additional event fees for events scheduled for the coming year.

12 OVERSIGHT

12.1 No later than 30 days *prior* to the date of each Tiers I, II & III event the Tournament Host will submit the following to the Tournament & Event Chair, copied to the President and Secretary/Treasurer.

12.1.1 Location, including:

- 12.1.1.1 Floor Plan showing public areas, competition areas, off-limits areas, washrooms.
- 12.1.1.2 Emergency Evacuation Plan (the EEP of the venue will be considered sufficient)
- 12.1.1.3 Ring Layout, marshaling area, restricted areas (competitors only)
- 12.1.1.4 Plan to restrict access to competition area.

12.1.2 Confirmation of medical services

12.1.3 Confirmation of Insurance coverage for the event (minimum \$3 million liability)

12.1.4 Contact information – Key Contact, Volunteer Coordinator, Referee Coordinator, Facility Management.

12.1.5 Failure to submit the required information may result in the withdrawal of sanction and endorsement of the event by TKDNS.

13 FOLLOW UP

13.1 No later than 30 days *after* each Tiers I & II event the Host will submit a follow-up report to the Tournament & Event Chair of TKDNS containing the following information:

13.1.1 Description of any incidents involving medical conduct by participants, volunteers or spectators and review of follow-up required by the host or TKDNS.

13.1.2 Contact information about any new members of TKDNS signed at the event.

13.1.3 Names and results of all Black Belt competitors.

13.1.4 Failure to submit this report and all applicable fees may result in rejection of future event applications for the host.

14 SUPPORT OF TOURNAMENTS

14.1 All member schools of TKDNS should endeavor to fully support each approved TKDNS sanctioned tournament possible.

14.2 The Tournament and Event Chair of TKDNS will be the official representative of the Board at all sanctioned events. If they are not available, TKDNS Board of Directors will assign an official representative.

15 FACILITIES

- 15.1** Sufficient event space for a minimum of three competitive rings of the size required by this policy. See section 7.2, and Appendix C.
- 15.2** Changing areas for both male and female competitors.
- 15.3** Sufficient sanitary washroom facilities for the anticipated number of competitors and spectators.
- 15.4** Sufficient space to be designated as a warmup area.
- 15.5** Sufficient seating for spectators separated from the competition area. (Stadium seating is preferred)
- 15.6** Adequate space for sorting and medical tables, with appropriate signage (Provided by TKDNS), and appropriate equipment (medical).
- 15.7** Signage provided by TKDNS detailing the required equipment will be displayed near sorting, in plain view.

16 FLOORS

- 16.1** Olympic style mats must be provided for each ring. See Appendix C.

17 COMPETITION AREA

- 17.1** Must follow sizing and spacing parameters laid out in Appendix C.

18 ELECTRONIC SCORING

- 18.1** See Section 6 of this policy for event applicability.
- 18.2** TKDNS will help where possible to facilitate the use of electronic scoring systems.
- 18.3** It is the sole responsibility of the tournament host to source and/or provide staff to run and maintain the electronic scoring system.
 - 18.3.1** Tournament hosts shall provide computer operator training to those who will be on duty for the tournament 30 days prior to the tournament date.

19 MEDICAL STAFF

- 19.1 The tournament host must provide trained medical staff for the duration of the event. (Trained would be considered a Saint John's Ambulance staff, or a person holding a Medical First Responder or higher certificate.)
- 19.2 Any fee associated with medical staff is the sole responsibility of the tournament host.
- 19.3 The tournament host must have a designated Medical Area, **with the required equipment**, where first aid will be available for the duration of the event.

20 POINTS

- 20.1 Only approved Tier I tournaments will offer points towards athletes competing for funding and placement on the Nova Scotia Team as defined in the Nova Scotia Provincial Team Policy.
- 20.2 All endorsed and insured events should be considered vital to athletes needing as much competitive practice as possible.

21 AWARDS

- 21.1 All tournaments will provide quality medals and trophies for all divisions. This includes male and female sparring, patterns and board breaking (if applicable.)
 - 21.1.1 1 gold, 1 silver, 2 bronze medals will be awarded for sparring and,
 - 21.1.2 1 gold, 1 silver, 1 bronze for patterns and board breaking.

22 SPECTATORS

- 22.1 The tournament host will display, in plain view, spectator code of conduct, provided by TKDNS.
- 22.2 Any spectator disobeying these rules shall be removed from the event.
- 22.3 All competition areas shall be separated from spectators by a physical barrier.
- 22.4 Tournament Host shall provide a min. 4 volunteers to manage spectators and athletes.
- 22.5 Spectator and athlete entrances shall be separated and managed.

23 COMPETITORS

- 23.1** Any competitor registered as a Regular Member or Taekwondo Member in good standing with TKDNS will be permitted to compete in any TKDNS sanctioned or endorsed event.
- 23.2** Any out-of-province competitor registered with a Taekwondo Canada affiliated school and their respective PSO is entitled to compete in Tier I, II and III events without cost in addition to the event registration.
- 23.3** Any competitor from a country other than Canada must be a registered member of the WT Taekwondo NSO of their respective country.
- 23.4** Competitors not registered as a Regular Member or Taekwondo Member and not a part of an Affiliate School in good standing with TKDNS or Taekwondo Canada will not be permitted to compete in Tier I or II events.
- 23.5** Competitors from other martial arts are permitted to participate in Tier III events only if they are registered members of their respective Sport Organization or governing body.
- 23.6** Competitors from outside Taekwondo may be required to pay an additional fee to ensure insurance coverage at any event they attend. Such fees will be defined on a case-by-case basis in consultation with the Executive and Tournament Chair.
- 23.7** Colored belt competitors will be placed in divisions divided by eye based upon size, age, and rank.
- 23.8** Both Cadet and Youth division black belts must adhere to WT Canada weight divisions.
- 23.9** All competitors *will* comply with the following rules regarding sparring safety equipment:
 - 23.9.1** Color belts, all ages:
 - 23.9.1.1 Wrap around chest protector.
 - 23.9.1.2 Arm, Shin & In-step (top of foot) protection.
 - 23.9.1.3 Gloves or other hand protection
 - 23.9.1.4 Mouth guards.
 - 23.9.1.5 Approved WT style Head gear.
 - 23.9.1.6 Groin protection (must be worn under the dobok)
 - 23.9.2** Black Belts must adhere to all WT equipment rules.
- 23.10** Failure to comply with these rules will risk negating the event insurance.

24 REFEREES & OFFICIALS

- 24.1** The tournament host will notify the Referee Director, immediately upon approval of the tournament by the Board of Directors, of the date and referee and judging needs for the event.
- 24.2** Together with the Host, the Referee Director is responsible for coordinating trained officials to referee the rings.
- 24.3** If for some unforeseen reason, the Referee Director is unable to completely staff the event, written notice with reason(s), will be given to the tournament host no later than 30 days prior to the event.
- 24.4** If the Referee Director is unable to attend the event, they will send a representative in their absence.
- 24.5** All Officials shall meet the standards set out in the TKDNS Referees and Officials Policy. (SOP11.0)
- 24.6** Wherever possible, Corner judges will not be members of the Affiliate School of either of the competitors.
- 24.7** Tournament hosts agree to pay Referees and Officials according to the fee structure defined in TKDNS Referee & Officials Policy. (SOP11.0)

25 TOURNAMENT COMMITTEE

- 25.1** Every tournament will have a Tournament Committee. This committee will be comprised of 3 individuals. The persons on this committee will be:
 - 25.1.1** The tournament host (or representative)
 - 25.1.2** One representative of TKDNS Executive.
 - 25.1.3** The Head Referee/Volunteer Chair or appointee
- 25.2** The Tournament Committee will:
 - 25.2.1** Advise the Tournament Host on the contents of the final written report to the Board.
 - 25.2.2** Act as the Dispute Resolution Committee for the event.

26 CODE OF CONDUCT

- 26.1** All athletes, coaches, referees, spectators, visitors, and anyone attending a tournament endorsed by TKDNS will adhere to the provincial Code of Conduct and Sanction Policy 3.0 or risk sanction and expulsion from the event.
- 26.2** Tournament and event hosts have the responsibility to deal swiftly and effectively with inappropriate behavior as it may occur during their event.
- 26.3** All incidents as per the Code of Conduct and Sanction Policy 3.0 will be reported to TKDNS.
- 26.4** TKDNS will provide spectators and athlete/official CoC signage, which must be displayed in plain view.

27 COMPETITOR AND SPECTATOR FEES

- 27.1** Fees for all events will be set by the Board no later than 30 days prior to the Annual General Meeting.

28 COMPETITION FORMAT

28.1 Tier I

28.1.1 Sparring (Color belts)

28.1.1.1 Total score will be used to determine the match.

28.1.1.2 1:00 rounds with 30 seconds between rounds

28.1.2 Sparring (Black belts)

28.1.2.1 Best 2 of 3 to determine match.

28.1.2.2 1:30 rounds with 45 seconds between rounds

28.1.3 Poomsae or Breaking

28.1.3.1 Single Performance – High Score

28.1.3.2 Unlimited number of competitors per division

28.2 Tier II

28.2.1 Sparring (Color belts)

28.2.1.1 Total score will be used to determine the match.

28.2.1.2 1:00 rounds with 30 seconds between rounds

28.2.2 Sparring (Black belts)

28.2.2.1 Best 2 of 3 to determine match.

28.2.2.2 1:30 rounds with 45 seconds between rounds

28.2.2.3 Maximum 8 competitors per division

28.2.3 Poomsae or Breaking

28.2.3.1 Single Performance – High Score

28.2.3.2 Maximum 6 competitors per division.

28.3 Tier III

28.3.1 Poomsae or Breaking

28.3.1.1 Single Performance – High Score

28.3.1.2 Maximum 6 competitors per division.

29 SUSPENSION

29.1 Failure to abide by any of the requirements found in this policy will result in a minimum five (5) year suspension from any further hosting approvals.

30 REPORTING ISSUES

30.1 Forms will be provided by TKDNS to ensure clear reporting and communication with the tournament committee on any issues arising.

30.1.1 Incident report (Appendix E, available on TKDNS website)

30.1.2 Complaint form (Appendix F, available on TKDNS website)

Appendix A

Electronic Scoring Systems

Tier I Acceptable System

1. Colour Belt
 - a. Daedo – Manual or Electronic PSS
 - b. KP&P – Manual or Electronic PSS
2. Black Belt
 - a. Daedo True Score –Electronic PSS
 - b. KP&P –Electronic PSS

Tier II Acceptable Systems

1. Colour Belt & Black Belt
 - a. Daedo True Score - Manual or Electronic PSS
 - b. KP&P - Manual or Electronic PSS

APPENDIX B

RING SIZES and Layouts (Added 2024-03-26)

Wood Floor Base

- 7 x 7 kids and coloured belts (out of bounds padding not required)
- 8 x 8 adults and black belts (out of bounds padding not required)

Concrete Floor Base

- 10 x 10 all competitors (8 x 8 ring with 1 meter out of bounds)

Space between rings

- 1 meter for separation between 7 x 7 rings
- 2 meters for separation between
 - a. 7 x 7 ring and an 8 x 8 ring or 10 x 10 ring
 - b. 8 x 8 ring and an 8 x 8 ring or 10 x 10 ring
 - c. 10x 10 ring and 10 x 10 ring
 - d. Any wall or barrier table, barricade etc.